**Using the Quia.com Website**

**This will be our primary quiz and review test website. The site allows you to take quizzes and tests from any computer or mobile device. However, there are a few important tips about using this website.**

* When you open the quia.com webpage, you will enter the portal by clicking the middle selection called "Quia Web"
* Most of the assessments will be timed and once the time is up, the task will time out. This is to help you work on your speed. Remember that the AP exam is timed and the multiple-choice part of the test (which counts 60%) gives you only 55 minutes to finish! Another reason why most assignments are timed is so that you must study and be prepared before you start the assignment. These quizzes are designed for review and assessment and you can obviously work together and even look up answers. That said, if I find out that someone is simply emailing the answers to others, then this will be deemed as cheating by everyone involved. You will also be reported to the Honor Society.
* The questions on any given assignment are in random order. So, in essence, #1question for you might be #15 question for someone else.
* Be careful about looking up information on the internet while you are taking the quiz/test. Using the back button will close out the test and unsuccessfully tabbing will also close it out. Once this happens you will make a zero because your test will not be stored.
* If your internet should go down or "hiccup" while you are testing your test will be lost. If this happens secure a note from parent or guardian to that effect. Now, you should be honest because I will follow up. The last thing in the world that you want is to make a zero and me have to question your honor. If possible email me **b17gmike@yahoo.com**
* If your internet should go down, then I can reset it but it might take a day. I will reset the quiz for you only if you experience technical problems.
* Please note that I get a report for each student on each assignment. So, I will immediately know your grade (as will you) and if you logged on.
* I usually activate a quiz/Test a few hours or even days ahead of the due date.
* Remember that this is a quiz/test website. Therefore, while you may complete outside of class, a quiz =20% grades and test=50% grades (usually in conjunction with an essay/Short Answer section).

**Here is a list of excuses that are not acceptable:**

**a. I forgot that we had the assignment.**

**b. I logged on near end of the cut off time of the quiz.**

**c. I had a date. Look, I love romance but, this is not an acceptable excuse. Perhaps you can have a romantic evening with history?! It will impress your significant other!**

**d. I had to work (Listen, I worked 40 hours a week as a junior and senior to help mom pay bills. I know this is tough. So, if you are in this situation please come talk to me).**

**e. I was on a field trip, competition out of town, and/or vacation. Unless you went to the Amazon Rain Forest, I am pretty sure that they have internet at your destination. If you already know that this may happen, then a note from parents/guardian will suffice.**

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**Student Signature**

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**Parent/Guardian Signature**